

**INSTRUCTIONS
NEW APPLICATIONS FOR A LICENSE TO CARRY
A CONCEALED DEADLY WEAPON**

RETIRED POLICE OFFICER

In order for your application for a License to Carry A Concealed Deadly Weapon to be processed the following steps must be completed:

- 1) Include the statutory filing fee of \$34.50 payable to the Prothonotary, two (2) 2 x 2" color passport-style photographs of the applicant, taken within the six month period immediately preceding the filing of the application. Application must be filed with the Attorney General's Office within the county where he/she resides.
- 2) You must request a certification from the Attorney General's Office verifying that the retired officer is in good standing with the law enforcement agency from which he/she is retired and a letter from the Chief of the retired officer's agency verifying that the retired officer is in good standing with the law enforcement agency from which he/she is retired.
- 3) If the retired officer applies for the license more than 90 days, but within 20 years of the date of retirement, he/she must request a certification form from the Attorney General's Office only.
- 4) Applications may be filed at any time. When filing please include original and a copy.

If you have any questions, please contact the Prothonotary's Office.

New Castle County	302-255-0556
Kent County	302-739-3184 ext. 164
Sussex County	302-856-5742

Retired Police Officer

PSYCHIATRIC WAIVER

I,

Name

affirm that I have not been committed to a psychiatric facility since the date of my retirement on _____.

Date

Signature

Date

M. Jane Brady
Attorney General
State of Delaware
820 N. French Street, 8th Floor
Wilmington, DE 19801

Dear Ms. Brady:

Retired Officer _____ is applying for a
license to carry a concealed deadly weapon. Officer _____ retired
from _____ on _____ after
agency date
years of service.

According to the provisions of Del. Code, Title 11, Chapter 5, § 1441, the
following procedures have been completed:

_____ This officer has applied for this license within 90 days of his/her retirement.

_____ This officer has applied for this license more than 90 days, but within 20
years of his/her retirement and:

1) the retired officer's criminal record has been reviewed and he/she has
not been convicted of any crime greater than a violation since the date of his/her
retirement and

2) the retired office has no record of being committed to a psychiatric
facility since the date of his/her retirement. He/She has forwarded a signed waiver
stating she/she has not been committed to a psychiatric facility since the date of his/her
retirement.

Based upon this review, I feel he/she is currently a retired police officer in good
standing and is qualified to carry a concealed deadly weapon under the provisions of the
law.

Sincerely,

Signature

Title: _____